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Joint Planning Policy Committee
c/o Gwynedd Council
Pencadlys
Shirehall Street
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Reference JPPC1213
Date 17 September 2013
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Joint Planning Policy Committee: Annual Return for the year ended 31 March 2013

Dear Councillors

The Appointed Auditor is responsible for providing an opinion:

- on whether the information contained in the Committee's Annual Return for the year ended 31 March 2013 is in accordance with the Auditor General for Wales' requirements; and
- that no matters have come to the Auditor's attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

We received the draft Annual Return for the financial year ended 31 March 2013 on 28 June 2013, ahead of the 30 June 2013 statutory deadline, and have now substantially completed our audit work. There is one issue arising which we believe you should consider prior to approval of the Joint Planning Policy Committee's Annual Return in accordance with the Accounts and Audit (Wales) Regulations 2005 (as amended) (the Regulations).

Proposed audit report

It is our intention to issue an unqualified audit report on the annual return. The audit report will be modified to include an 'Other Matter' which draws the reader's attention to the fact that the Joint Committee's did not prepare an annual return in 2012-13 in accordance with requirements.

Other matters not affecting our opinion

There are no other matters not affecting our opinion that we wish to draw the attention of the Committee.

Misstatements in the Accounting Statements

There are no misstatements in Section 1: Accounting statements, that have not been corrected.

Approving the Annual Return

The Responsible Financial Officer should now certify "Section 3: Certification by the RFO" in accordance with Regulation 8 of the Accounts and Audit (Wales) Regulations 2005 (Regulation 8B (1), 8B (2) and 8B (3)).

The Joint Committee should then approve the Annual Return and the Chair of the meeting approving the Annual Return should sign "Section 3: Approval by the Committee". Once the Annual Return has been approved, it should be sent to the address above. Once we have received the Annual Return from you, we will complete "Section 3: External Auditors Report" and send you a notice of conclusion of the audit.

Yours sincerely

Derwyn Owen

Engagement Lead

On behalf of the Appointed Auditor